

Changes to lease car rates from 1st September

The new rates for lease cars are:

Petrol cars with 1400cc or less engine will be 12p/mile, previously 11p

Petrol cars with 1401cc upwards engine will be 15p/mile, previously 14p

Diesel cars with 1600cc or less engine will be 10p/mile, no change

Diesel cars with 1601cc upwards engine will be 12p/mile, previously 11p

When making a claim where the rate has changed, please submit your mileage up to 31 August 2018 as one claim, and submit a new claim from 1st September 2018.

NHSBT will review any changes to HMRC company car approved rates and adjust the lease car mileage reimbursement rates to reflect the changes.

Personal Tax Account

<https://www.gov.uk/personal-tax-account>

We recommend all lease car drivers sign up for a personal tax account. You can open new gateway accounts if you have mislaid previous log in information. You will need your P60 (on Easy) to verify your identity. You can then check your tax code is correct. All deductions are clearly explained. You can also amend incorrect data.

Total Rewards Statements available

- Your Total Reward Statement (TRS) provides a personalised online statement of your full employment benefits
- If you are a member of the NHS Pension Scheme it includes an Annual Benefit Statement at March 2018
- For more information [click here](#) to go to People First
- You can view your TRS in [ESR Self Service](#)

Pay Deal - pension bandings

Pension re- bandings happened in August 2018. This is where your new higher salary and other permanent pay plus your prior year variable pensionable pay (where applicable) is compared against the pension bandings. For some the pay increases have meant an increase in pension band which increases the pension contribution percentage you pay. People first contains a guide which explains which elements of pay are permanent, which are variable and how this works for part time staff. It also contains a list of the pension bandings which apply until April 2019. [People First](#).

Procurement Team Training Day

The Procurement team will be out of the office from 1pm on Tuesday 13th November and on Wednesday 14th November. There will be one member of staff remaining at Filton to take urgent requisitions and queries. Please continue to raise requisition in the usual way, but please be aware than non-automated purchase orders may take longer to process during this time. Please call Wendy Thorne on x80351 and leave a message and urgent calls will be returned as soon as possible during breaks